



Shyama Prasad Mukherjee Govt. Degree College
(A Constituent P.G. College of University of Allahabad)
Phaphamau, Prayagraj

website: www.spm.au.ac.in

e-mail: spmcollege10@gmail.com

Date: 07.10.2025

Advertisement for Visiting Faculty and Computer Operator

Shyama Prasad Mukherjee Government Degree College, Phaphamau, Prayagraj, is inviting application for the positions of visiting faculty and an efficient computer operator for the academic season 2025-26. The college is seeking dynamic and dedicated candidates to teach M. Sc. (Organic Chemistry) courses in theory and practical on a full-time basis and an efficient, skilled and dedicated computer operator to manage office related works of computer operations and provide technical support.

Position Available in PG Department:

*** Department of Chemistry**

Qualifications for Visiting Faculty:

- * Having minimum qualifications for Assistant Professor as mentioned in the UGC Regulations 2018.
- * Strong communication skills and a passion for teaching.

Responsibilities:

- * Conducting theory and practical classes for M.Sc. (Chemistry).
- * Preparing and delivering lectures, course materials and assessments.
- * Engaging in departmental activities and contributing to academic development.

Qualifications for Computer Operator:

- Proficiency in MS Office Suite (Word, Excel, PowerPoint, Outlook).
- Knowledge of basic hardware troubleshooting and maintenance.
- Strong typing speed (minimum 40 words per minute in English/Hindi).

Responsibilities:

- Providing technical support to faculty and staff.
- Data entry, record maintenance, and database management.
- Preparing reports, presentations, and official correspondence.
- Assisting in digital documentation and online admission processes.
- Performing backup operations and maintaining data security

Selection Process:

- * The selection will be made through a walk-in-interview.

Interview Details:

* **Date:** 14 October, 2025

* **Time:** 3:00 p.m.

* **Venue:** Office, Dean, College Development, Faculty of Arts, University of Allahabad, Prayagraj.

Documents Required:

* Resume/CV

* Academic certificate and transcripts

* Proof of teaching experience.

* Photo ID

Salary for Visiting Faculty:

* Rs. 600/- lecture or maximum Rs. 20,000/- months

Salary for Computer Operator: Rs. 15,000 per Month

Interested candidates are requested to attend the walk-in-interview with the necessary documents. For further inquiries, please contact (Dr. Hemant Kumar Singh - 8299606758)

Prof. (Shubha Srivastava)

Principal