YEARLY STATUS REPORT - 2022-2023

Part A
Data of the Institution

1.Name of the Institution	Shyama Prasad Mukherjee Government Degree College
• Name of the Head of the institution	Prof. Shubha Srivastava
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	7007099075
• Mobile no	9889005001
• Registered e-mail	spmcollege10@gmail.com
• Alternate e-mail	principal@spmau.ac.in
• Address	Shyama Prasad Mukherjee Government Degree College, Phaphamau
• City/Town	Prayagraj
• State/UT	Uttar Pradesh
• Pin Code	211013
2.Institutional status	
• Affiliated /Constituent	Constituent
• Type of Institution	Co-education
• Location	Urban

• Financial Status	**UGC 2f and 12(B)**	
• Name of the Affiliating University	**University of Allahabad**	
• Name of the IQAC Coordinator	**Dr. H.C. Rai**	
• Phone No.		
• Alternate phone No.		
• Mobile	**9415633532**	
• IQAC e-mail address	**spm.iqac@gmail.com**	
• Alternate Email address	**r.hcrspm@gmail.com**	

3.Website address (Web link of the AQAR (Previous Academic Year)	https://spmau.ac.in/imageGal/4100NAAC%20certificate.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://spmau.ac.in/imageGal/5674AcademicCalender2022_23.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.20**	**2012**	**10/03/2012**	**09/03/2017**

6.Date of Establishment of IQAC	**14/07/2021**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**Nil**	**Nil**	**Nil**	**Nil**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	View File

9.No. of IQAC meetings held during the year	**01**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**Yes**	
- If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**
- If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Institution provided gender equality programme.
Infrastructural development.
Conducted moral value based Programmes on education to students through Lecture.
Initiatives to enhance the computer literacy for students
Initiatives for faculty development like CAS & Research Promotion.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Plan of Action:- 1. To enhance teaching with ICT tools like Google Classroom, YouTube, and projectors. 2. To promote faculty development through seminars, conferences, and training programs. 3. To invest in sports facilities for physical health. 4. To strengthen community ties through NSS activities, focusing on social-cultural aspects. 5. To plan future workshops,	**Achievements/Outcomes:- (a) Information and Communication Technology- SPM College has different tradition to enhance the quality of teaching-learning process. The institution has connected the students with various online mediums- like Google Class room/Google meet, YouTube channel. Faculty members also use ICT tools and over-head projector in classes and other academic activities. (b)**

webinars, and seminars to compensate for any missed opportunities in the past academic year.	Research and Publication- Faculty Member always update themselves in academics and new teaching tools which are considered as main instrument for higher education. They update themselves through attending seminars/ conferences. Most of the faculty members also attended training programmes such as Refresher/Orientation /Short Term course. (c) Infrastructural Development- Physical health is one of the most important aspects of development of human resource. All the governments always motivate to its human resources through providing funds for sports facilities. Hence, SPM College also held indoor and outdoor games throughout the year. (d) Community Services- UGC always makes a guideline to HEIs for creating awareness for social-cultural aspects in neighboring communities of institutions. SPM college, since its inception, has also connected itself with surrounding areas through N.S.S. In seven days camp NSS unit has selected three villages and worked on aspects like aadhar cards and different diseases etc. (e) Workshop,Webinars/Seminars- Due to unavoidable circumstances, these types of works was not done in the academic year.
13.Whether the AQAR was placed before statutory body?	Yes
• Name of the statutory body	

Name	Date of meeting(s)
Chairperson, Governing Body	19/12/2023

14.Whether institutional data submitted to AISHE

Year	Date of Submission
Nil	Nil

15.Multidisciplinary / interdisciplinary

There is Multidisciplinary approach in teaching in the institution. SPM College has three faculties: Arts, Science and Commerce. Arts faculty concerns with the subject like Hindi, Sanskrit, English, Philosophy, Ancient History, Political Science, Geography, Defence studies, Physical Education and self-finance courses like Education and Sociology. Twenty two combinations have been created with these subjects by keeping in consideration for job prospects for students. For Science Faculty, Physics, Maths, Chemistry/Physical Education, Zoology, Botany and self- finance course in Computer Science has been availed by the students with three combinations. Apart from Arts and Science, Commerce discipline is most popular amongst the students. For Practical exposure, college has Geography Lab, Defence studies Lab, computer science Lab, Physics Lab, Chemistry Lab, Zoology Lab & Botany Lab. Besides these, Institution has well established the self-finance courses in Arts, Science and Commerce at P.G. level. Self-finance course at P.G. level is running in Commerce, Geography, Defence studies, Hindi, Political Science, Ancient History, Zoology and Chemistry. At U.G. Level, Sociology and Education subject is under Self-Finance Course.

16.Academic bank of credits (ABC):

College is not registered in the NAD, hence the institution totally follows the degree system and curriculum which is structured by University of Allahabad so, there is no need of new registration in ABC. All the students are registered under University of Allahabad. The college always tries to generate the innovative teaching learning process which is the essential need of today. All the faculties always try to share latest study material to their students.

17.Skill development:

The institution always make a positive efforts for skill development of the students. To achieve this purpose college has established advanced computer lab at U.G. level in self-finance course for B.Sc.

students where Science and Commerce faculty involve directly to skill them in the field of online Tax filling, mock exams for banking competition and software training, as a most important part of skill development. Students of different faculties are also given professional writing skills tips in English and Hindi also. Students at B.Sc. level are being trained in computer for competitive global world. Students are trained in Power Point, Word, Excel etc. College holds Library Science Course at U.G. levels in branch centre of UPRTOU, where students are enrolled. Through such a systematic training students also feel healthy and happy life because it also provides job opportunities.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Indian scriptural tradition is very old, where knowledge was achieved by Ramayan, Mahabharat, Ved, Upnishad and etc. It is a time of rapid change, when development of science and technology and commercialization of culture have strengthened the danger to old Indian cultural values and knowledge. Hence, it is very important to integrate our ancient tradition with modern scientific temperament in order to maintaining intact the students of the college with language subject of Sanskrit, Hindi, English, and also Geography, Ancient History, Philosophy etc. All these subjects curriculum strengthen the understanding of modern students regarding old cultural values. Curriculum of All the languages running in the college are value-added and well equipped with The Ramayana, The Bhagwadgita, The Mahabharata etc. History, Philosophy and Sociology are well related to our past culture which provide details and familiarize our modern students. SPM College also facilitates their students by organizing YOGA camp. New concept of YOGA always trained students by providing knowledge of surviving good life and self-control and discipline.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

SPM College has always focused on outcome based education and to a large extent; it also provides different types of facilities and organizes several activities which may provide to all of them a fruitful learning at the end of the courses. Topic wise courses are completed of different streams and correlation among different topic is also made possible. Along with syllabus, institution also provides skill based education to their students to enhance the quality and job opportunities. In science stream, Physics Lab, Computer Lab, Chemistry Lab, Zoology Lab, Botany Lab and in Arts stream, Geography Lab and Defence Lab provide best opportunity as infrastructural support to achieve our goal. Students forum like

SANSKAAR, Save the Earth etc. is a basic platform to organize the Debate and Lecture of interdisciplinary approach. Some Departments also organize a lecture series and guide students for UGC NET/JRF and other competitive exams. Many faculties also try to develop new learning resources of ICT like ppts etc to provide outcome based education.

20.Distance education/online education:

Today, along with offline classes, different faculties use online mode to interact and share valuable information among the students. Curriculum is also completed through online mode. The branch Centre of UPRTOU, also provides the facility of distance education in different disciplines.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	19

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	1883

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	1330

File Description	Documents
Data Template	[View File](#)

2.3 Number of outgoing/ final year students during the year	825

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1	**44**
Number of full time teachers during the year	

File Description	Documents
Data Template	[View File](#)

3.2	**0**
Number of sanctioned posts during the year	

File Description	Documents
Data Template	No File Uploaded

4.Institution

4.1	**17**
Total number of Classrooms and Seminar halls	

4.2	**2910000**
Total expenditure excluding salary during the year (INR in lakhs)	

4.3	**18**
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Shyama Prasad Mukherji Government Degree College, a constituent college of the University of Allahabad, adheres to the university's curriculum structure across all branches and subjects. The college is dedicated to delivering an effective curriculum through a well-planned and documented process. We believe that effective teaching

is achieved when learners are stimulated and the desired outcomes are achieved. To ensure this, our faculty members not only interact within the classroom but also make themselves available for at least five contact hours to engage with students. We encourage participatory learning activities, such as tutorials, assignments, project works, seminars, quizzes, group discussions, debates, field surveys, and poetry competitions, to actively involve students in their education. We provide individual attention to each student for project work, assignments, group discussions, class presentations, and class tests. We also utilize ICT tools intermittently to effectively deliver course content. These activities form the basis for internal assessment to evaluate the outcomes of our curriculum delivery. Both students and faculty members have easy access to e-journals on N-List, subject-specific research journals, magazines, newspapers, and the latest books in the main and departmental libraries. The entire college campus is equipped with internet facilities, allowing students to access online reading materials.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Shyama Prasad Mukherji Government Degree College, a constituentCollege of the University of Allahabad, adheres to the evaluation norms set by the university. In line with the university's major reform in evaluation, the college has implemented a Credit-based grading system for postgraduate courses. For internal theory subjects in postgraduate courses, the college follows the UoA regulations, where internal class tests account for 40 marks {20 (with the choices of T1/T2/Assignments/Presentation) +20 (Midsemester exam)} and end semester exam of 60 marks. In undergraduate courses, the final year end exam carries a total of 450 marks each year. The college ensures complete transparency in the internal assessment process, while the external exams are conducted by UoA. At the beginning of each semester, faculty members inform students about the various components involved in the assessment process. The college prepares and communicates the

schedules for internal assessment tests well in advance, following the university guidelines. To maintain fairness, the corrected internal answer papers are distributed to students for verification, and any grievances are promptly addressed. The marks obtained by students in internal assessment tests are displayed on the department notice board. Furthermore, the declaration of external assessment exams is communicated through university notices.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

08

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**No File Uploaded**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

SPMGDC organizes a variety of activities throughout the year as part of its curriculum. These activities include:

1. Gender Sensitivity: The Women Cell and NSS conduct gender-related programs such as seminars, lectures, elocution competitions, poster competitions, International Rural Women's Day, and workshops on the

health and hygiene of rural women. These programs aim to raise awareness about women's rights, human rights, child rights, gender justice, and gender equality.

2. Career Counselling: The Career Counselling and Recruitment Cell provides free career counselling services to students.

3. Environment and Sustainability: The Science departments organize various activities such as student seminars, extension lectures, essay competitions, hands-on sessions in the science lab, debates, quizzes, brain-storming sessions, and World Environment Day celebrations to promote environmental awareness and sustainability.

4. Human Values and Professional Ethics: This aspect of the curriculum includes cultural education through programs like International Yoga Day, Gandhi Jayanti, and Shaurya Diwas organized by the Cultural Committee and NSS. Additionally, the NSS conducts programs such as Safety Awareness Month, Swatchatta Abhiyan, and Ganga Safai Abhiyan to instill a sense of social responsibility among students. Special lectures on topics like "Avoidant Personality and Escapism" are also organized to help students develop their personalities.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	[View File](#)

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

01

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	<u>View File</u>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	<u>View File</u>

1.3.3 - Number of students undertaking project work/field work/ internships

15

File Description	Documents
Any additional information	<u>View File</u>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<u>View File</u>

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	**Nil**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<u>View File</u>
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may	**C. Feedback collected and**

be classified as follows	analyzed

File Description	Documents
Upload any additional information	[View File](#)
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

646

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

854

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

For slow learners we take some extra-classes of respected papers. We also counsel them from time to time to remove their personal problems thus helping to provide a stress-free environment for study. We also motivate and encourage them to participate in extra-curricular and co-curricular activities to enhance their self-

confidence.

For advanced learners we encourage them to set their goal for the future and give them all necessary information about pursuing higher education and about all competitive examinations.

Moreover, sometimes for the sake of female students of our college we have talked to their parents to not force them for early marriage, so they can easily complete their education and thus become well educated.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
585	44

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

1. WhatsApp groups are created of each of UG & PG. Students post their problems in the group and discuss them. If someone knows the solution of the problem then he/she will upload it to the group.

2. After completion of each unit we discuss with students their problems related to the topic and help them to understand the topic clearly.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

1. WhatsApp groups are created of each class for delivering necessary information from time to time. Students post their problems and these problems are discussed during the next lecture.

2. Delivered e-content and e-books to them.

3. Some faculty members Created a YouTube channel for the students so that they can go through with the video Lectures multiple times.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

12

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

44

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

41

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	No File Uploaded

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

443

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

- **Same as Allahabad University pattern.**
- **Mechanism of internal assessment is transparent and robust in**

terms of frequency and mode as Internal Evaluation in the department is carried out at the end of each month and method of evaluation is either through class test or quiz. Also surprise test and short quizzes were also conducted from time to time.

Students were informed about this at the beginning of course.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

In general, there are no grievances related to the internal assessment at UG/PG levels. For final examination they were provided with a facility of scrutiny and improvement in the paper.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

By ensuring that both teachers and students are fully aware of the stated programs and course outcomes, educational institutions can promote a cohesive and purpose-driven learning environment, where all stakeholders work together to achieve desired educational outcomes

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Institutional evaluation of program and course outcomes involves the analysis of assessment results to identify trends, strengths, and areas for improvement. This information provides valuable feedback on the effectiveness of teaching methods, curriculum design, and learning resources. It helps institutions make informed decisions about instructional strategies, and curriculum enhancements to ensure that students are meeting the intended learning objectives.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

826

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://spmau.ac.in/imageGal/4603Student%20Satisfaction%20Survey%20(SSS)%20(Responses).xlsx

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects /

endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

03

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	<u>View File</u>

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

1. The Institutions ensure effective curriculum delivery through a well planned and documented process. Department ensures very effective curriculum delivery in a much planed way.

Under Graduate Classes-

UG classes are running in the department as per the time table and curriculum of University of Allahabad. The syllabus is completed with interactive and effective teaching before the annual exam. Field surveys are also conducted by the department as a part of practical syllabus.

Post Graduate Classes-

PG classes are also running in the department in planned way. Every teacher is determined to complete CBCS curriculum of PG courses (CBCS annex. 1-2) in effective and interactive way before examination as per the guidelines of University of Allahabad. 24 lectures are delivered to the students per week as per the time table and curriculum.

2. Assignment details, Lesson Plan

Under Graduate Classes- The revision test is taken after the completion of every unit of the syllabus to assess and enhance students learning Post Graduate Classes Testing pattern for internal and external assessment of students-Project work are assigned for students of fourth semester on different burning geographical issues. Different project topics are assigned to each student which counts for 20 marks for students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	**No File Uploaded**

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

04

File Description	Documents
URL to the research page on HEI website	https://spmau.ac.in/
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

13

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published

in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

09

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

On the occasion of Kargil Vijay Diwas, Shyama Prasad Mukherjee Government Degree College organized a program on July 26, 2022, to honor the brave Indian soldiers who sacrificed their lives. This event served as a heartfelt tribute to the martyrs of our armed forces. The program encompassed insightful discussions centered around the theme of this momentous day. Additionally, all the students of the National Service Scheme showcased their talents and dedication through a captivating chart competition. Dignitaries passionately conveyed that serving the nation is the epitome of true service. Furthermore, they motivated the participants to contribute diligently in various fields to ensure the progress and welfare of our beloved nation. The event not only paid homage to our brave soldiers but also instilled a sense of patriotism among the attendees.

Under the Ganga Cleaning Campaign, the students of the National Service Scheme at Shyama Prasad Mukherjee Government College actively participated and gathered at the Ganga ghat in Phaphamau at 9 am. On the auspicious occasion of Mahashivratri, they served the devotees who took a holy dip in the river Ganga and contributed in the maintenance and cleanliness of river.The officials and students from all three units of the college's program requested the devotees to perform rituals by going away from the bathing area. The bathers were cautioned against bathing near the security cordon and discouraged from using soap or shampoo. During their efforts, the students diligently removed plastic bags, flower garlands, and discarded clothes.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	*View File*

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

02

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	*View File*
e-copy of the award letters	*View File*

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	**No File Uploaded**

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in

collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

0

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	**No File Uploaded**

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

01

File Description	Documents
e-copies of related Document	[View File](#)
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	[View File](#)

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution ensures adequate availability and optimal utilization of physical infrastructure as it is critically linked to the vision of the college. At the beginning of the academic year replacement / up-gradation /addition of the existing infrastructure is carried out based on the suggestions from the all faculty members after reviewing course requirements, computer-student ratio, budget constraints, working condition of the existing equipment and also students' grievances. The Time Table committee plans ahead for all requirements regarding classrooms, laboratories and furniture.

Academic Facilities

Class Rooms: The institution has 16 well-ventilated class rooms with glass boards.

Seminar and Conference Hall: The institution has one Seminar Hall with sitting capacity of around 100 and Conference Hall with sitting capacity of around 50 is utilised for various academic activities.

Hall with tin shade : this hall is constructed during session 2022-2023.

Laboratories: The institution has 06 Laboratories. All laboratories are well equipped.

Library: The institution has a Library equipped with latest books and Journal also have facilities of Online Journals.

Wi-Fi: The entire campus is Wi-Fi enabled.

Administrative Facilities: The institution has one office well equipped administrative office.

Computing Equipment: The Institution have 28 Desktop Computers,!3 Printersx Projector, Routers, CCTV Cameras etc.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Sport is an integral part of the curriculum. The institution is committed to create a balanced atmosphere of academic, cultural and sports activities for the overall personality development of its students.

The department of Physical Education in the college is well equipped with various facilities in sports and games for indoor and outdoor also. The institution has indoor game facilities as Chess, Carom etc. The institution has ground for outdoor games like Badminton, Kabaddi, Kho-Kho, Athletics Events etc.

The institution conducts Sports Day every year. Our students participated in the competitions organized by the college on Sports Day and talented students are honoured with medals, trophies and certificates. Our college students also participated in the competitions organized by other colleges and won many prizes. Numbers of tournaments & competitions are arranged by the college.

The institution celebrates Yoga Day every year. It inspires our students to develop their physical strength and fitness.

The institution conducts various cultural activities like Dance, Song, Play, Debate, etc in Annual Function every year. The College has a Conference Hall for these functions. Annual Day Celebrations are not just about entertainment, but are a testament to the holistic development of students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	**No File Uploaded**

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

291000

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library plays an important role in enhancing the quality of academic and research environment in institutions. The College

library is a place in the where huge collections of academic books, journals, magazines, research projects, other knowledgeable books and newspapers are kept. These books are made available to the students to increase their knowledge and understanding various subjects. The college library is an important hub of student life. There, student can check out books, conduct their research, find a quiet place to study, and maybe even flip through magazine. The Faculty can extend their research with use of internet, e-books, e-journals etc. made available in the library. The college library exhibits positive impact on the academic achievement of the student.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources | A. Any 4 or more of the above |

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

201342

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

4100

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has internet connectivity of bandwidth of 40Mbps. The campus is Wi-Fi enabled to promote digital flow. Faculty can avail the Wi-Fi facilities 24x7, 365 days with a common user- Id. Internet facility is provided in all the departments, laboratories, through Wi-Fi. The college has a Computer Lab. with 15 working Desktop Computers for the students. The college has 03 Desktop Computers for Administrative Office 02 for Library, 09 for Faculties, 01 for IQAC, 01 for Examination Centre. The college have 15 Printers.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

31

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution	**B. 30 - 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

3360000

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

? The college has Maintenance Committee that oversees the maintenance of buildings,

classrooms and laboratories.

? In every department one of the staff members is assigned to oversee the laboratories

and equipment etc.

? Periodic reporting on requirements of repairs and maintenance are submitted by the

HODs after approval from Principal to the Administrative officer.

? To maintain and upkeep the infrastructure campus facilities and equipments,

following activities are taken by college.

1) Keeping department wise stock register by concerned laboratory assistant.

2) Department wise stock verification are processed in every year.

3) Lab assistants under the supervision of the System administrator maintain the

efficiency of the college computers and accessories.

4) Regular maintenance of laboratory equipment's and chemicals are done by laboratory

attendant of concerned departments.

5) Regular cleaning of water tanks, proper garbage disposal, pest control, landscaping

and maintenance of lawns are done by college peon.

6) Outsourcing is done for maintenance and repairing of IT infrastructure and for the maintenance of wooden furniture, electrification, and plumbing.

7) Stock verification of library books is done regularly by library staff.

8) Maintaining the student and faculty records related to issuing of the books and their

visits to library.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

524

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	<u>View File</u>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

E. none of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

E. None of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

02

File Description	Documents
Self-attested list of students placed	[View File](#)
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	[View File](#)

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

14

File Description	Documents
Upload supporting data for student/alumni	[View File](#)
Any additional information	**No File Uploaded**
Details of student progression to higher education	[View File](#)

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

06

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	**No File Uploaded**

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The institution fosters the need of students and keep them engaged in various co-curricular activities like group discussion, essay competition, class room presentations, speech competitions etc. The

college has three units of NSS and the students who are enrolled in these units, actively participate in various programs and activities. Various departments of the college organize invited and extension lectures by Professors from different universities.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

22

File Description	Documents
Report of the event	<u>View File</u>
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<u>View File</u>

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

N.A.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

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Vision:

To bring a progressive transformation in the society by providing
affordable and value-based quality education with contemporary
knowledge and skills to help students realize their full potential,
and shaping them up into noble human beings.

Mission:
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- To create an enriched learning experience for the students through potentially utilizing the available infrastructure and human resources in a systematic and coordinated manner to make the institution student friendly.
- To impart deep disciplinary knowledge among students with dedication and integrity, focusing on soft and hard skills to enhance their employability.
- The institution helps students from margianlize section of society to come in to the forerunners of education.

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Objectives
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- To strive continuously to disseminate and advance the knowledge by adopting a process of quality, creativity and innovation in imparting education.
- To endeavor for horizontal expansion and vertical growth of the college through infrastructural development and opening of new courses.
- To ensure the welfare of students, faculty members and support staff via extending opportunities for their capacity building and professional development.
- To educate and train students into enlightened, responsible and dedicated citizen of the country through internalizing

core human value.

File Description	Documents
Paste link for additional information	https://spmau.ac.in/main_page.php?PageTitle=Mission,%20Vision%20&%20Objectives&PageURL=1&PageID=11
Upload any additional information	**No File Uploaded**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Successful functioning of any organization or institution depends on the effective leadership and its coordination with every step of the organization. This college as a constituent college of the University of Allahabad derives the guidelines of its functioning from the ordinance of the university which deals with composition of its hierarchy, rules and procedures. The college has adopted the democratic maxims of decentralization and participation through which various committees are constituted where the teaching and non-teaching staff are conferred upon the responsibilities to work for the development of the college. This can be visible in the participation of teaching faculty and non-teaching staff working in various committees and cells for smooth running of the governance of the college.

List of Committees

• **Examination Committee**

• **SC/ST Cell**

• **Media Committee**

• **Building Committee**

• **Campus Upkeep Committee**

• **Litigation committee/Legal Cell**

• **Scholarship Committee**

• **Women Cell**

- PTA

- Career Counsel/ Skill Development

- NAAC Core Committee

- Feedback and Alumni Committee

- DSW

- Anti-Ragging Committee

- Prasar Vyakhyaan Committee

- Library Committee

- Environment Club

- Academic Calendar Committee

- Coordination/Advisory Committee

- Magazine Publication Committee

- Sports Council

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The strategic plan of the college mentions about the promotion of research and development. The process got momentum when Ph.D. course was introduced in the three subjects (Commerce, Defence studies and Political Science) initially and approved the same in other subjects later on. The research cell was established in the college to perform all the research related work such as admission, evaluation of progress reports of scholars and disbursal of fellowships etc. There are two nodal officers- Maker and Checker- responsible for initiating and approving the fellowship of JRFs and SRFs. The college has strived for enriching the library facilities for making

it more research prone. The library has a subscription of so many e-journals, magazines and books which prove to be fruitful for the research scholars.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

N.A..

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	**Nil**
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**D. Any 1 of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	<u>View File</u>
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<u>View File</u>

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The College administration provides various welfare measures for teaching faculty and non-teaching staff by making all their dues clear in time and in accordance with rules and procedures mentioned in the ordinance of the university. The following are the list of welfare measures availed by the teaching faculty and non-teaching staff-

· Special Casual Leave

· LTC (Leave Travel Concession)

· Child Care Leave

· Maternity Leave

· Medical leave in form of CommutedLeave

· Children Education Allowance

· Issuance of Identity Card for the Faculties

· In time promotion from existing level to the higher level via Career Advance Scheme(CAS)

· Duty Leave

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

09

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Performance Appraisal System for teaching and non teaching staff is governed by the rules and regulation mentioned in the ordinance of the university. Every teacher of the college draw up a report on his academic progress each year and submit it to the convener of the staff committee. The academic report of the teacher is counter signed by the convener and forwarded to the principal. The counter signatory (convener) is required to forward his own Annual Academic Progress Report directly to the principal. Further, the Annual Academic Progress Report is counter-signed by the chairperson of the governing body and retained in the office of the principal. The Performance Appraisal System for no-teaching staff is also governed by the rules and regulations of the ordinance of the university.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Financial Management and resource mobilization policy is governed by the ordinance, statutes, rules and regulations of the university. The accounts of the college are maintained in such a manner as laid down by the Governing Body and it is conformed to the rules prescribed or directions issued by the University and UGC from

time to time. The Treasurer and the Bursar are important functionaries appointed by the Governing Body to deal with financial issues of the college. The college maintains separate accounts under each of the following heads

· Capital Account

· Maintenance Grant Account (salaries and allowances)

· Maintenance Grant Account (Other Heads),

· Student Societies Account

· Special Grant Account (For grants from various Agencies for special or specific purpose).

The account of the college is open to inspection by the inspection authority of the university and UGC. The governing body submits to the university a panel of three auditors and from that panels approved the auditor is given the responsibility to audit the account for a particular year. The account of the college is also open for the Comptroller and Auditor General of India to audit it at his discretion. No auditor can audit the account of the college for more than three consecutive years. The audit certificate must be appointed to the application for the grant of the Government and UGC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college comprises different types of grants to accommodate salary and non-salary requirements. The resources of the college are of internal and external types. The university per year allocate an aggregate amount of funds as approved by the UGC and college allocate it to different heads by making the bifurcation of requirements. The resource mobilization policy of the college is in tune with catering to the needs of the college in terms of its long term and short term proposed goals. The college endeavors to enrich facilities of the college pertaining to infrastructure, introducing modern tools for qualitative teaching/ learning and empowerment of human resource. For this purpose, every year the non-salary grant of the college is utilized by making the bifurcation of the requirement. The college propose requirements with the help of its internal purchase committee through application to the university which pass through different levels and after being approved, the fund is utilized as said for the above purpose.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Description of two practices institutionalized as a result of IQAC initiatives

1.Submission of refresher/ orientation course certificate to the IQAC by the teachers

2. Demand for well equipped office for proper and effective functioning of IQAC

As resolved in the IQAC meeting held 13.07.2022 it was decided that teachers who are willing to participate in refresher/orientation course in future, will mandatorily take approval from IQAC and submit the specific certificate of participation to the IQAC.

It was decided that the conference hall of the college will be used s the permanent office pf the IQAC with suitable facilities.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The SPM Govt. Degree College is a constituent college of the University of Allahabad and it functions in accordance with the guidelines of the university. The college is supervised administratively, financially and academically by the university. The college adopts the academic curriculum of the university, i.e., admission, internal assessment, revision of syllabus and act according to the guidelines issued by the university from time to time. The college practices various tools, techniques and resource enhancing measures to impart qualitative teaching and learning environment. It has connected the students with various online mediums like- Google Class, You Tube Channel and online e-resources. The faculty members have also started using ICT- Tools and overhead projectors in class room and in academic activities.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC);	**D. Any 1 of the above**

Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	<u>View File</u>
Upload details of Quality assurance initiatives of the institution (Data Template)	**No File Uploaded**

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

1. Gender equity and women empowerment are one of the primary concerns at our college. The entire campus is secured with CCTV cameras. The Proctorial board has female members for addressing the concerns of female students.

2. We have sexual harassment committee and Grievance Redressal cell to look into gender related complaints. A functioning anti-ragging committee also ensures that female students do not have to face these issues.

3. A separate common room and washroom is also available for girls students. Girls students are encouraged to participate in NSS, sports, cultural activities.

A Women cell also functions in our college which organizes competition and celebrates commemorative days throughout the year.

On September 27th and 28th 2022 an Elocution competition on "Mobile advantages and disadvantages" was organized. On 18th October 2022 International Day of Rural Women was celebrated by organizing a poster competition on "Women empowerment and Gender Parity". A Medical Camp & lecture on "Health and Hygine" was also organized on the same day whose chief guest was Dr. Kirtika Agrawal, Director Vatsalya Group of Hospital.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	[View File]
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Bins for degradable and non-degradable waste are placed at strategic locations throughout the campus.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	[View File]

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping	A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	<u>View File</u>

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**E. None of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

SPM has been successfully maintaining harmony and peace all through these years without any single episode of campus unrest.

In Admission process all sections of society are given opportunity by giving them weightage. The college also ensures socioeconomic

diversity by providing institutional scholarship schemes.

Committees like Women cell, SC/ST cell, Sexual Harassment committee, Anti-Ragging Committee, are the observer which addresses grievances.

Department of physical education has remained active in organizing sports activities throughout the year which provides an excellent opportunity for the students to participate, know each other in the campus and instil the spirit of sportsmanship, a blend of competitiveness and cooperation.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college curriculum is framed with courses like Introduction to the constitution of India, Moral philosophy, Value education, philosophy of Human Rights as a small step to inculcate constitutional obligations among the students. The institution hoists the flag during national festivals and invites eminent persons to inspire students and staff by informing the qualities of freedom fighters and to emphasize the duties and responsibilities of citizens. The institution encourages participation of students in sports and games, NSS to strengthen the bond between them. The institution has strived forward with great effort to increase the level of awareness and appropriate practices amongst the students.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**Nil**
Any other relevant information	**Nil**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code	**E. None of the above**

of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Independence Day and Republic Day are celebrated with great zeal and enthusiasm every year. We have a long-established tradition of hoisting the flag on 15th August and 26th January every year. Formal speech by principal and senior teachers and other activities by students are arranged after the flag hoisting ceremony.

Every year, National Science Day, International Women's Day, World environment day, and International yoga day are also celebrated with much fervor.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	<u>View File</u>
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Student council - Sanskar

Student council "Sanskar" was created to help the college authorities to organize various activities and to create an environment most conducive for the academic and extra- curricular activities. It also encourages students to participate in various programs and competitions and brings out the latent talents of the students by means of competitive activities. Sanskar helps the students develop traits such as leadership, decision making, co-operation and compassion.

True meaning of education is being fulfilled by the active participation of Students Council and guidance and support of the institution. Overall personality development, intellectual, social, cultural and academic environment are being generated successfully. Through Student Council, aim of the institution has come true; co-operation, harmony and dedication are considered as the focal aspects like liberty, equality and fraternity which are mentioned in the Preamble of Indian Constitution. Proud to acknowledge that our students are able to think diversely where they can understand the essence of nationalism, this would help them to get an idea of cosmopolitanism.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

During the 26 years of its inception the college has emerged as a highly reputed institution of higher education. The vision of S.P.M. is to bring a progressive transformation in the society by providing affordable and value-based quality education with contemporary knowledge and skills to help students realize their full potential, and shaping them up into noble human beings. Its mission is to create an enriched learning experience for the students through potentially utilizing the available infrastructure and human resources. The institution tries to impart focused education which is blended with traditions, values, competencies and social responsibility. The extension and outreach programmes organized by

NSS, Eco Club and various departments mould the students as responsible citizens with values and compassion for reaching out to the needy thereby preparing them for nation building.

The teachers are encouraged to upgrade their teaching methodologies and adopt and adapt the available e-resources and tools in order to complement the conventional teaching strategies. Suggestions obtained from student, alumni and teachers' feedback are considered while planning the delivery of curriculum. Faculty constantly upgrades teaching methods in accordance with the available technology and develops e-resources resulting in revitalizing the teaching learning process.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

- **Installation of Solar Panels**
- **Cleaner and greener Campus**
- **Organization of more seminars/workshops, extension lectures by various departments.**
- **More activities of Social Outreach like blood donations camp, medical camp, plantation drives, environment awareness events etc.**
- **ICT enabled classroom**
- **Faculty recruitment**
- **Completion of New Seminar Hall**